



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

REGULAR MEETING MINUTES

November 17, 2020, 6:00 PM

ATTENTION: Protecting the public, our partners, and our staff are of the utmost importance. Due to recent health concerns with the novel Corona-virus, the Park Board has decided to host the meeting Online via Zoom. In accordance with the Governor's Stay at Home Order issued on March 23, 2020, the public is strongly encouraged to participate via teleconference. You can join the zoom meeting for the study session and regular meeting by using the Meeting ID: 841 1463 7476 Password: PenMet1117 or call in at +1 253-215-8782 Password: 4115316990 Meeting agendas can be accessed online at PenMetParks.org. Citizen Comments can be emailed to admin@penmetparks.org by November 16, 2020 at 5:00 PM and will be read at the meeting.

Call to Order: The meeting was called to order by Commissioner Hill at 6:01 PM

Commissioners Present:

Maryellen (Missy) Hill
Kurt Grimmer
Amanda Babich
Laurel Kingsbury
Steve Nixon

Outside Staff:

Ally Bujacich
Lee Driftmier

Staff:

Hunter George
Elaine Sorensen
Stacie Snuffin
Chuck Cuzzetto
Ron Martinez
Ed Lewis
Eric Guenther

ITEM 1 Approval of Agenda

Commissioner Grimmer made a motion to approve the agenda, seconded by Commissioner Nixon. The agenda was approved with a 5-0 vote.

ITEM 2 Citizen Comments: None

ITEM 3 Presentations

3a. Interim Executive Director's Report

Interim Executive Director, Hunter George gave an update on PenMet's storm response, new Covid-19 restrictions and guidelines, discussed getting committee meetings scheduled, and gave a brief budget update for the Special Meeting being held on November 20, 2020. Commissioner Kingsbury thanked PenMet Staff for the Covid-19 update that was sent out via email to PenMet constituents.

3b. Finance Report

Finance and Human Resource Manager, Elaine Sorensen reported on the Recreation Revolving Fund, General Fund, and Capital Project expenses.



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

Commissioner Grimmer and Planning and Special Projects Manager, Eric Guenther discussed putting the Sehmel Lighting Project balance back into the Park Improvement Fund.

3c. **President's Report**

President Hill reported that the Gig Harbor Veterans Day Partnership Committee would like to come to the next Regular Meeting and give a presentation thanking PenMet for their sponsorship of the Veterans Day event that was held in the Uptown area in Gig Harbor. Hill reported that PenMet will be having a special study session on November 20, 2020 and reviewed what will be on the agenda for the meeting.

3d. **Hale Pass Update**

Planning and Special Project Manager, Eric Guenther gave an update on the Hale Pass project and the schedule along with its history. Guenther and Commissioners had discussion about the pavilion and other elements of the Hale Pass project. Lee Driftmier from Driftmier Architects spoke about the assessment that has been done on the pavilion regarding a crack in the pavement.

ITEM 4 **Consent Agenda**

Commissioner Grimmer made a motion to approve the consent agenda, seconded by Commissioner Babich. The consent agenda was approved with a 5-0 vote.

4a. **Approval of Minutes**

11/03/2020 Study Session and Regular Minutes

4b. **Approval of Vouchers**

\$117,777.09 Reference Number: V2020-552-579

\$135,719.27 Reference Number: V2020-580-598

ITEM 5 **Unfinished Business**

5a. **1st Public Hearing and Levy Rate Approval**

President Hill opened the 1st public hearing for the proposed adoption of the 2021 regular property tax levy for Peninsula Metropolitan Park District at 6:43 PM. Commissioner Nixon made a motion to approve R2020-025 for the proposed adoption of the 2021 regular property tax levy for Peninsula Metropolitan Park District. Seconded by Commissioner Grimmer. There was no public comment or board discussion. President Hill closed the public hearing at 6:45 PM. The motion passed with a 5-0 vote.

5b. **CRC Project Updates**



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

Project Manager, Ally Bujacich gave a brief update on the CRC. She reported that the CRC Steering Committee had convened for their final meeting. She shared that they had gravitated towards more natural materials especially for the exterior of the building along with some other indoor and outdoor features that appealed to the group. The design team is working on a draft version of the program that will be presented in the special study session taking place November 20, 2020.

ITEM 6 New Business: None

ITEM 7 Committee Reports

7a. CRC Finance

Commissioner Nixon reported that the committee had not met since the last meeting. Nixon discussed providing clear instructions to staff moving forward regarding the bonds. Commissioners and staff discussed scheduling the next meeting.

7b. CRC Marketing

Commissioner Grimmer reported that Fundraising Consultant, Linda Kaye Briggs is off and running on the feasibility portion of the project. Grimmer gave a summary of that process and an update of how many interviews have been scheduled from the study. He reported that there will be more invites going out the week after Thanksgiving.

7c. CRC Operations

Commissioner Babich asked that staff provide a list of items that would help Ally Bujacich with the CRC Pro Forma. Babich discussed that she would send that list to PenMet via email. Commissioners and Staff had a discussion on additional documents and gave feedback.

ITEM 8 Comments by Board: None

ITEM 9 Next Board Meetings

Tues., December 1, 2020 (Study and Regular) Via Zoom or Teleconference
Study Session at 4:00 and Regular Meeting at 6:00 PM

ITEM 10 Executive Session: None

ITEM 11 Adjournment President Hill adjourned the meeting at 7:06 pm

APPROVED BY THE BOARD ON: _____

President

Clerk